COMPUTER CLUB OF SUN CITY
BOARD MEETING: DECEMBER 5th, 2024
MINUTES

https://azccsc.com
10600 W Peoria Avenue, Room 219 ● Sun City AZ 85351
Phone: 623-933-8953 ● E-mail: ccsc@azccsc.com

PRESENT:
Officers: Alan Ruda, Gene Stashick, Joe Janos, Nolli Hartwell
Committee Chairs: Lori Daly (via phone), Dick Dudden, Mike Wendel, Zenon, "Z" Sokolowski, Charley Housler, Joe Gislason
Group Leader/s: Isaac Bonifas
Nominating Committee: Patti Rabe
Member Guests: Denny Nichols Joe Gislason (latter to become Membership Chairperson effective 1.1.25)
ABSENT:
MINUTES TO: EDUCATION CHAIR Effective January 2, 2025: Randy Hostettler

PRESIDENT Alan Ruda: Meeting called to order at 8:55 a.m. Roll call.

PRESIDENT CALLED A SPECIAL EXECUTIVE SESSION PRIOR TO THE REGULAR MEETING FOR THE PURPOSE OF APPOINTING BOARD POSITIONS:
Alan stated the only changes to note are **Joe Gislason** assuming the position of **Membership Chair** and **Dick Dudden** taking the position of **Education Chairperson**. Alan cited all remaining board members and their current positions, and Lori made a motion to accept these board designations for 2025. Seconded by Gene. With all in favor of the positions as cited, the motion was carried. Lori made a motion to adjourn this executive session. Seconded by Gene. All in favor. Carried.

NOVEMBER 7th MINUTES: Dick made a motion to accept the November 7th Minutes and Gene seconded. Passed.

ADDITIONAL AGENDA ITEMS: n/a

CORRESPONDENCE RECEIVED & PRESIDENT'S COMMENTS: Two pieces were received from RCSC – no action required. Additionally, there was a notice regarding Discover Sun City, which will come up later in the meeting. Alan mentioned having talked with RCSC yesterday, when he was informed officer training will be coming up in January.

RESIGNATIONS: Dick Dudden will retire from the **Membership** Chair position, which is being assumed by **Joe Gislason**. **Randy Hostettler**, our 3D printing instructor, has offered to take the **Education** Chair position if the board agrees to it, effective as of the January 2nd meeting. With the Board's approval, Alan appointed Randy to the **Education Chair position.** Our Recording **Secretary** Nolli is resigning; and Alan highly recommends **Larry Vose**, who was Head Monitor at the Metal Club for a while, and for some time, its Recording Secretary. Larry is stepping away from his involvement with the Metal Club and wishes to become more involved here. With the Board's approval, Alan is appointing Larry to the Recording **Secretary** position, to be effective at the beginning of the year.

VOLUNTEER LUNCHEON & GENERAL MEMBERSHIP MEETING: **Patti Rabe** reported there were **41 yeses, and 56 people came** to the luncheon. She stated the providers accepted the check for $2000. She mentioned she did not run off enough ballots for the General Meeting, but fortunately it did not become an issue. All three Board members were voted in by acclamation. Alan expressed appreciation for all Patti's work, stating the nominating position is over for this year.

OFFICER REPORTS for November, 2024:

TREASURER, Joe Janos: In November, we took in $2044.32 and spent $2678.00, with $2143 of that being the Volunteer Appreciation Luncheon; and we still have $30,796.33 in the bank.

VICE PRESIDENT, Gene Stashick: Class/Workshop Attendance Report: We had a couple of new classes which started this week. We had only two people at CANVA. We had 7 people at Beginning Investing yesterday from 3 till 4 pm., and we're going to have that every Wednesday afternoon. **So far this year we've had 1270 people who attended Classes**. We had **134 people attend Classes and 1136 who attended Workshops.**

Alan asked when the notification went out for Beginning Investing. Mike mentioned getting the information to Diane Prokop, who posted it almost immediately. Alan said his reason for asking is to determine "why we had more people in one class than the other." There was some discussion about emails going out.

GROUP LEADER REPORTS:

APPLE GROUP, Isaac Bonifas: Isaac stated there's "not much going on," mentioning the computers have been upgraded to 18 – 15 for the Mac OS and we're running 18 on the Apple devices. Stating classes have been hit or miss, Isaac said he didn't have anybody for Monday, but he had four yesterday. He said everything's running pretty much as he expected. Referring to the numbers in the class attendance report," Isaac noted that roughly 37% of people who have gone to classes are from the Apple Club.

Alan asked Isaac if he'll consider doing a **"Cut the Cord"** class, to which Isaac replied in the affirmative. He'll put together a class and get that up and running. He explained the term **"Cut the Cord**" refers to people who will no longer use their cable service, advising there are ways to get around that so they can do it a lot cheaper. Alan stated a lot of people are asking about it, suggesting we should capture the fact in the class description that this class will be open to all Club members. Isaac pointed out that any advertising could display both Apple and Android symbols. He mentioned he will have a Security class next Tuesday (December 10th).

Isaac stated there are slight differences in the Clubs, saying the Apple Club had fewer Board meetings, but four General Meetings a year as opposed to the Computer Club's one General Membership Meeting. Isaac has concluded "The move here was good,"

believing everyone (from the Apple Club) is liking it here, because "We have the room pretty much the same as we had it (configured) at the other Club."

COMMITTEE REPORTS:

MEMBERSHIP, Dick Dudden: Joe (Gislason) has been doing this report for the past couple of meetings, so he (Joe) proceeded to give the Membership Report. He stated that in November there were 25 days of activity when we signed up 22 new members and had 44 renewals. There are 813 paid-up members year-to-date and the total number of members who signed in to use the Club in November was 630.

PROPERTY, Charley Housler: All good.

EDUCATION, Mike Wendel: Mike's only class was **Computer 101** in November. As he has previously stated, there is no demand for 3-day classes. He is looking at continuing to teach some Workshops, indicating he is getting decent attendance at his **Security and Passwords Workshops**. He is intending to teach the Cloud this afternoon. Additionally, having "Cut the Cord" himself, he too, has been considering instructing "Cut the Cord" Workshops.

MONITORS, Lori Daly: Lori advised the monitor calendar is full. She will present Monitor Training again in January. Monitoring is going well. She advised that she and Alan have decided the **Club will close @ noon Christmas Eve and New Year's Eve.**

PUBLIC RELATIONS, Zenon Sokolowski: Z mentioned the "Request for Help" button which appears on the new website. He is querying where the requests go, that is, who will look after any requests. Alan advised he – or whomever will be monitoring that page -- will forward requests to the appropriate person. As an example, if it's something to do with iPhone or iPad, the request will be forwarded to Isaac. Alan will check with Jean Totten to see if she'll look after forwarding queries.

At this point there was some discussion about reasons for logging in to the new site. Alan explained the only reasons for logging in to the site are for paying for classes or for accessing documents. Z mentioned he just renewed, and he did not have to log in.

Numerous random topics mostly relating to the new site were discussed in the following two to three minutes, including "Stripe" which Joe mentioned is "taking the money." Classes and workshops were again briefly discussed, with Dick noting that the 101 classes for 2025 have not yet been posted on the Calendar. Alan said the email has been sent and that possibly he'll have to notify Mike and ask him to get it done. He will follow up on this matter. Z indicated that members have been asking how to get the new site password. Alan responded with mention there are a number of issues to be sorted out still and it's a matter of prioritizing them.

AIDES: Patti Rabe: Patti reported Aide pool is getting smaller by the week, stating there are now only four people who will aide. Lori suggested making something up

which says "take one" and put it on the table (in the reception area) so people who are interested will take one. Patti will take care of this.

RULES & REGULATIONS COMMITTEE: Alan advised we're waiting for RCSC to give us the o.k. to use the new template. Continues to be a work in progress.

UNFINISHED BUSINESS:

TWO PEOPLE PRESENT AT CLUB AT ALL TIMES: We're going to wait until RCSC makes it a rule, which should happen this month at their December meeting. (Reason for requirement – to ensure help is available in the event of injury or illness).

WEBSITE PROGRESS, LOGO, and STRIPE: Advised by Alan that for now, all foregoing may be categorized as "Works in progress."

MARKETER: Status - Search for member-volunteer with Marketing expertise. Alan has had no luck so far and indicated we're in desperate need of someone with a marketing background. Lori suggested sending out yet another email.

BACKUPS for members of the Board: Mentioning his backup is Gene, Alan commented it's challenging enough to get people to run for office, without also finding backups. Therefore, this requirement, too, remains a work in progress. Alan further stated, "We have to do something to motivate people to want to help out." As Dick commented, "With 800 members, you'd think we could get one or two." Mike suggested that just as we have documentation for what a Monitor does, if we want to find backups, we must document descriptions of what board members do. Alan reiterated, "This is why we need a marketing person." Additionally, he emphasized that "One email doesn't do it. We must email members once a month requesting backups." Z suggested a page describing each person's job, but reminded board members that while he will send out the emails, he needs board members to compose the emails, emphasizing he is not a writer. Job Procedures were discussed as opposed to "just" Job Descriptions, i.e., outlining not only responsibilities, but the actual procedures required to carry out those responsibilities. Alan added another reason for backups is simply for each board member to have someone standing by ready to help, "to make your job a little easier."

CHECK-IN UPGRADE: Alan advised the simplifying of the check-in procedure must await Mike's (Caplin) return. (This matter relates to the board's earlier discussion regarding clarifying the check-in categories).

ADVERTISING SIGN: Alan drew our attention to an extra-large advertising display frame, stating he has two of them. Discussion ensued regarding the creation of Club information banners to be displayed on these frames, both outside our Club doors and at Discover Sun City. He indicated he'd like to get these done before Discover Sun City, mentioning we have about a month. Mike suggested that on the banners, we could show our name as the Computer and Technology Club. (See New Business for further discussion of the Club's name).

BADGES: Yellow is the unanimous choice for Club leaders and instructors.

IMMEDIATELY AVAILABLE HELP FOR WALK-INS: Alan spoke of Jim being here every Monday through Thursday, roughly 9:30 to 10 till about 1:30. Mike asked if something could be made up to indicate the times when helpers are generally here. Z mentioned he's here every Tuesday, which appears on the calendar. Preferring not to be pinned down to a schedule, Alan said that being an all-volunteer Club, it's hit & miss; yet as Dick noted, almost always when somebody walks in, they can find somebody to help them. Charley mentioned, members also have the option of calling ahead to see if someone's here to address their concern.

NEW BUSINESS:

RE-NAMING THE CLUB: With reference to the suggestion put forward at the General Membership Meeting to expand the Club's base to become the **Computer and Technology Club** and change the Club's name accordingly, Alan advised he has checked with RCSC on this matter and was advised it would be a six to eight-month process to change the name. Dick questioned the need for changing the Club's name, suggesting we simply show **Computer and Technology Club** on the banners. Some discussion ensued as to whether "Of Sun City" should be attached to the name, with Dick feeling it is important to add "Of Sun City;" and Mike suggesting the "Of Sun City" could be smaller. Mike made a motion to set up a **DBA**, i.e., **"DOING BUSINESS AS,"** with a view to start branding ourselves as the **COMPUTER AND TECHNOLOGY CLUB OF SUN CITY,** rather than officially changing the name. The motion was seconded by Joe Janos. All were in favor and the motion passed.

GOOD AND WELFARE: No entries.

At **10:05 a.m., Joe** moved and **Gene** seconded that we adjourn. Carried**.** Alan thanked everyone for their support all year, stating we've done well and made good progress, including with our membership numbers.

NEXT MEETING: THURSDAY, JANUARY 2nd, 2025, 9:00 A.M.

Nolli

Nolli Hartwell, Secretary

Draft Minutes Distribution: Board Committee Chairs Group Leader/s
Final Minutes Distribution: Board Members√ All Attendees√ Tech Services√
Group Leaders√ Web Team – D Prokop√

https://d.docs.live.net/1d1e3f34c01098ab/COMPUTER CLUB/MINUTES/2024/DECEMBER 5 - FINAL.docx