

**COMPUTER CLUB OF SUN CITY**  
**BOARD MEETING: November 7th, 2024**  
**MINUTES**

<https://azccsc.com>

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**PRESENT:**

**Officers:** Alan Ruda, Gene Stashick, Joe Janos, Nolli Hartwell

**Committee Chairs:** Lori Daly, Dick Dudden, Mike Wendel, Zenon Sokolowski, Charley Housler

**Group Leader/s:** Isaac Bonifas

**Nominating Committee:** Patti Rabe

**Member Guests:** Denny Nichols Joe Gislason

**ABSENT:**

**PRESIDENT Alan Ruda:** Meeting called to order at 9:00 a.m. Quorum established. Lori moved the October Minutes be accepted and Dick seconded. Passed.

**PRESIDENT:**

**Additional Agenda Items:** Request from Patti Rabe to discuss Aides.

**Correspondence Received:** None

**President's Comments:** Alan attended an RCSC meeting on October 7<sup>th</sup>, at which there was a review of **Policy changes to BP12, plus the addition of a template for Rules & Regulations.** Most significant change for the Computer Club is the recommendation that two people be present at all times during **ALL** clubs' open hours. Purpose: to ensure help is available in the event of injury or illness. To be voted on at December RCSC board meeting, likely to become effective January 1.

Commenting "It's been a good year," Alan also noted that at the October COC meeting, the **Computer Club was recognized as one of three clubs which have grown substantially.** While some of the growth is recognized as being attributable to the Apple Club joining us, there has been additional significant growth as well.

Alan advised that due to the temporary absence of Rich (Cornwell) and Randy (Hostettler), plus an issue with credentials when attempting to log into **Stripe**, (payment service providers (PSPs) which help businesses accept payments) we have been unable to test how well the money collection function works on our new website.

**OFFICER REPORTS for October 2024:**

**TREASURER, Joe Janos:** In October we took in \$510.51, and spent \$557.28. ending with a net \$46.77 expense. Advising we have money in the bank, Joe mentioned we have two CD's, one of which is an 18-month CD maturing this month. Dick advised Western States Bank is at 4.65 for the next 7 months. Generally agreed to reinvest the funds if this rate remains in effect when the CD matures.

**VICE PRESIDENT, Gene Stashick: Class/Workshop Attendance Report:**

91 students attended workshops in October. 11 attended classes. So far this year we've had 106 who attended Classes and 1126 who attended Workshops.

Denny wondered how one-on-one private tutoring sessions should be recorded. It occurs to him that he could record a cumulative total which could be turned in at the end of the month. Dick suggested we must not lose track of these types of sessions; and Lori suggested we make up a wall chart to keep records of such sessions.

### **GROUP LEADER REPORTS:**

**APPLE GROUP, Isaac Bonifas:** Isaac informed us Ginger Marshall will be conducting Ancestry Round table beginning this Tuesday (12<sup>th</sup> of November). He'll try to renew the Ancestry account which the Mac Club had, which will cost approximately \$299. He will also check with the Ancestry Library to see if it's a good fit for what we're going to do. Most of the people who join will end up having their own trees. Having personally done Ancestry research for four or five years, Isaac advised he'll conduct "more of a workshop where we'll have an Ancestry library which most participants can use."

### **COMMITTEE REPORTS:**

**MEMBERSHIP, Dick Dudden:** We have 784 paid-up members through October 31<sup>st</sup> with 27 active days in October. Total number of members in attendance for October was 556. We picked up 20 new members; and we had 11 renewals. (The 20 and 11 are included in the 784 total.) April has been the busiest month so far this year.

Mike raised a concern regarding auto renewals. He received no notice ahead of time when he was billed via auto pay for membership renewal through **Square**. He suggested it would be helpful to receive advance notice before being billed for membership renewal. In the ensuing discussion, Alan agreed to look into this matter.

**PROPERTY, Charley Housler: Updates are due in D and E Room**, so teachers need to be aware he'll be working in those rooms. The biggest thing is **24H2**, the newest version of **Windows 11**. Windows 10 is going away in about a year, so at some point we need to decide what we're going to do with that. (We would pay for updates if we want to stay up with it.) Charley impressed upon board members the importance to relay the message to teachers to get in these rooms well ahead of classes and turn all the machines on to ensure everything is o.k.; and if not, to give him a day or so to get everything updated. Alan asked Charley if he has any recommendation what to do with **E Room**. Charley said he would like to have teachers involved in the decision. He advised he always updates to the next version every six months. He generally has the latest versions of 10 and 11 installed on one machine somewhere in the Club so that if a teacher comes to him, he can show them what will be available to them.

Considerable further discussion ensued, plus mention of computers in the Teachers' room shutting down after five minutes. Charley agreed to eliminate this automatic shut-down.

**EDUCATION, Mike Wendel:** The only classes last month were Computer 101 and Excel 1. Having been away for two weeks, Mike could not report attendance for Excel 1; and there were 11 who attended Computer 101.

**MONITORS, Lori Daly:** Nine people showed up at the October 17<sup>th</sup> Monitor training session and six of them took spots. One person took two spots and they're all monitoring again this month. Lori stated this is the first time she's had the coming month filled before the 1<sup>st</sup> of the month. Later in the meeting Lori mentioned she has a problem getting monitors to do reminder calls to the coming days' monitors.

Alan reminded us to "**keep pushing**" the idea of volunteering – whether it's monitoring or helping in classrooms – anything!

**PUBLIC RELATIONS, Zenon Sokolowski:** All is good. There was a discussion regarding the importance of getting 2025 **renewal notices** out to members. Alan suggested sending out an email asking for a member-volunteer who has some **marketing expertise** to **market the Club**. Noting we're paying for Benchmark, he said we can send out all the emails we want to find and recruit a **marketer**.

Discussion at this point veered off topic to focus at length on whether or not people who come into the Club are members . . . and whether monitors are realizing the importance of checking to ensure people requesting help are members.

#### **NOMINATING COMMITTEE, AIDES: Patti Rabe:**

- 1) Patti passed around **ballots** for Board members' viewing. She advised Linda Schumaker and Mike Poore will be counting ballots. Alan mentioned we'll need ballots only if someone else steps up (other than himself, Lori and Mike Wendel).
- 2) Patti mentioned she's having a terrible time getting **Aides** for classes.

**VOLUNTEER LUNCHEON: Patti Rabe:** We have 41 "yes" answers for the luncheon. Alan mentioned we'll be in **Room 3 for the Luncheon** and **Rooms 1 and 2 for the General Membership Meeting**. He advised Claudia will do check-in for the GMM.

**RULES & REGULATIONS COMMITTEE (Mike Poore, Lori Daly & Alan):** Alan advised Mike Poore has given him a copy of what he has worked on and it's about 85% complete. Alan believes it will pass, as the entire board is fine with it.

#### **UNFINISHED BUSINESS:**

**WEBSITE PROGRESS and LOGO:** No update at this time. (Rich has been away ill)

**BACKUPS for members of the Board:** Emphasizing the point that "One email doesn't do it," Alan suggested we must email members **once a month** requesting **backups**. "Z" suggested a page describing each person's job. Alan again pointed out, "This is why we need a marketing person."

**FACEBOOK PAGE:** No update. Jean (Totten) has been away ill.

**LINUX GROUP:** Let's get an email out letting members know that Neil is here to help with **Linux** every Tuesday, even though he may not have a class going on. Alan advised Neil can help with other things – not “just” Linux. Stating Neil is down to one or two people at a time in his classes, Alan again emphasized “We need somebody to sell this stuff!” (Linux is a free, open-source operating system.)

**CHECK-IN UPGRADE:** Alan advised we'll get this matter taken care of once Mike Caplin has returned. (Making check-in easier to understand by clarifying categories.)

**ADVERTISING SIGN:** “Work in progress.” RCSC currently a hold on spending.

**BADGES:** Alan suggested having a different color badges for board members, so that members know who can help them & who can answer questions. **Dick made a motion to use different-color badges for board members, group leaders and teachers. Joe Janos seconded. Passed. Yellow** was the unanimous choice.

**IMMEDIATELY AVAILABLE HELP FOR WALK-INS:** Alan will request this type of help at the General Membership Meeting. Mike suggested designating a specific area for this purpose. Considerable discussion ensued on that topic, with Patti pointing out the importance of **informing the monitors** which room is in use for that purpose. Additionally, Lori commented on the importance of **instructors letting monitors know what they're here for and where they're going to be.**

**GENERAL MEMBERSHIP MEETING: November 14<sup>th</sup>, 1 p.m., Rooms 1 & 2.** There was a discussion regarding equipment and supplies to be provided at the GMM and it was agreed that some members will set up Rooms 1 & 2 before the Luncheon.

**VOLUNTEER LUNCHEON: November 14<sup>th</sup>, 11:45 to 12:45, Room 3.**

### **NEW BUSINESS:**

“Z” advised a 3D printer has been offered to us for \$100. Agreed we should buy it.

### **GOOD AND WELFARE:**

At **10:20 a.m.**, **Joe Janos** moved and **Gene** seconded that we adjourn. Passed.

NEXT MEETING: THURSDAY, DECEMBER 5th, 2024, 9:00 A.M.



Nollie Hartwell, Secretary

Draft Minutes Distribution: Board Committee Chairs Group Leader  
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